

# Your Safety is Our Priority

## Allianz Risk Consulting

Whether you are a long-term condominium or townhouse resident or have recently experienced the convenience of this style of living, we want to welcome you to the CondoLogic Insurance Program.

CondoLogic has partnered with Allianz Risk Consulting to provide you with these safety tips because, your safety is our priority.

### Safety & Security Tips

All residents should become familiar with their surroundings and observe the following basic safety guidelines to help assure the safety and security of people and property within the development.

- Report lost keys immediately.
- Lock your doors and windows.
- Never leave a hidden key outside your unit.
- Do not prop open any exterior doors.
- Always exit the building promptly when the fire alarm sounds.
- Notify property management of broken doors, windows, and safety equipment.
- Call Police if you see any attempts to tamper with safety equipment or undermine security.
- Report suspicious activity to Police.
- Your balcony is not a safe storage area. If you keep valuables like your bicycle on the balcony, be sure to lock it up.

### Fire Safety

Fire safety and prevention is an important aspect of safety in residential buildings. All residents need to be proactive to keep their living space safe, know how to respond in the event of a fire and prevent unnecessary alarms that create a complacent attitude towards fire alarms.

- Minimize clutter and keep your floor and all exit pathways clear.
- Learn the nearest emergency exit, and locations of the fire extinguishers within your unit.

- Always exit the building promptly when the fire alarm sounds.
- Take care when cooking to prevent unnecessary false alarms.
- Stay with your food while it is cooking. Keep heat levels low enough to avoid burning food or causing smoke. Remove all wrappings from food before placing in the oven or microwave.
- Never cover smoke detection alarms.
- DO NOT smoke within the building.
- DO NOT use candles.
- DO NOT use temporary space heaters within the building.
- Use a surge protected power strip for all electronics.

### Grill Safety

According to NFPA seven out of every ten adults in the U.S. have a grill or smoker\*, which translates to a lot of tasty meals. But it also means there's an increased risk of home fires.

During a recent five-year period NFPA reports that fire departments went to an annual average of 8,900 home fires involving grills and barbecues per year, including 3,900 structure fires and 4,900 outside or unclassified fires.



## Grill Safety Tips

- Propane and charcoal BBQ grills should only be used outdoors.
- The grill should be placed well away (ten feet) from the home, deck railings and out from under eaves and overhanging branches.
- Keep children and pets at least three feet away from the grill area.
- Keep your grill clean by removing grease or fat buildup from the grills and in trays below the grill.
- Never leave your grill unattended.
- Always make sure your gas grill lid is open before lighting it.
- When you are finished charcoal grilling, let the coals completely cool before disposing in a metal container.

## Fireplace Safety

Fireplaces are used for the relaxing ambiance they create and for warming a room. However, they can be hazardous if used improperly or not maintained.

### Tips for a safe fireplace

- Clean the firebox after every use and dispose of the ash properly, outside in a metal container.
- Never dispose of hot ash in trash receptacles.
- Have your chimney inspected and cleaned annually.
- Do not store fuels within three feet of the fireplace.
- Use a fireplace screen.
- Only burn hardwoods. Never burn soft woods such as pine as it has high levels of resin which causes creosote build-up in the chimney, a common cause of chimney fires.
- Never leave a fire unattended.
- Position logs near the rear of the firebox.
- Test your carbon monoxide detector regularly.
- Keep a fire extinguisher nearby.

## Prevent Water Damage

While not as ominous as fire, water damage is the leading cause of loss to homeowners. Water damage is frequently caused by human error as much as by nature itself and these simple tips can help you avoid water damage to your unit as well as to neighboring units.

- Do not run washing machine or dishwasher if you are not home.
- Make certain to use the washing machine water shut off (if equipped) when not in use.
- Do not leave the bathroom while running the bathtub.
- Report any leaking water faucets, fittings, or pipes to the property manager immediately.
- Report any water stains to the property manager immediately.
- Close windows during rainstorms or if foul weather is threatening.
- Do not touch fire sprinkler heads or hang anything from them.
- Keep the thermostat set above 55F during cold weather. Even when your apartment is unoccupied.
- Ensure that battery powered thermostats have fresh batteries in the winter season to avoid inadvertent heat shutoff.
- Keep kitchen and bathroom cabinet doors open in extreme cold to allow warm air to circulate around the pipes.
- During extreme cold, let the water drip slowly from faucets. If both the hot and cold-water lines flow through one spigot, the drip should be a combination of both.

### Helpful Links:

- [CondoLogic](#)
- [NFPA](#)
- [Staysafe.org](#)
- [FEMA](#)
- [Ready.gov](#)



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